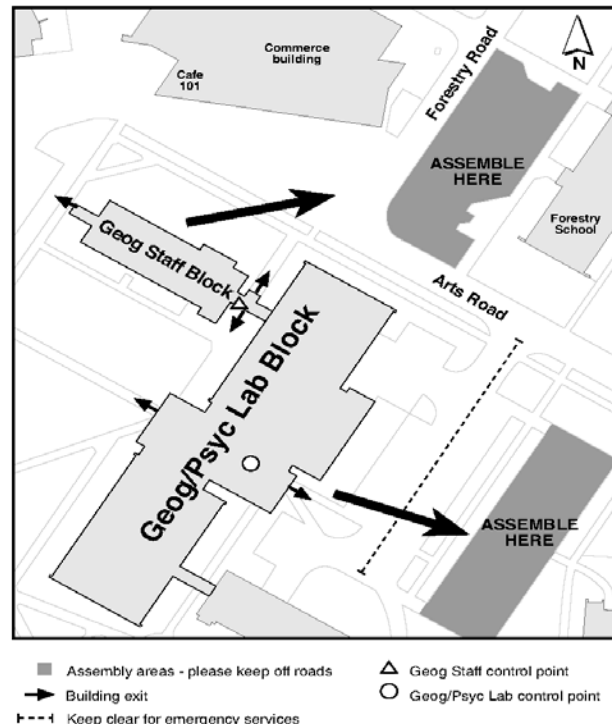


## Department Specific Safety Information

### Alarm System & Evacuation Assembly Areas:

Geography occupies 6 levels in two buildings, the **Geog Staff Block** and the **Geog/Psyc Lab Block**, connected by link ways. These buildings have separate alarm systems, so where you evacuate to depends on where you are:

- **Geog Staff Block:** The grassed area at the corner of Forestry & Arts Roads.
- **Geog/Psyc Lab Block:** The car park to the east, or the large paved area in front of the lecture block to the west.
- If an alarm is sounding in your building then you must evacuate, but do not cross a link way towards an alarm.
- Fire/smoke stop doors must not be wedged open, and corridors must be kept clear.



### Emergency Procedures:

Geography has a system of designated building and floor wardens, while in an emergency ALL staff can act as a warden.

- Building Warden Geog Staff Block: John Thyne, Deputy Irfon Jones.
- Floor wardens
  - Geog Staff Block Level 6, Steven Sykes.
  - Geog Staff Block Level 5, Anna Petrie.
  - Geog Staff Block Level 4, Graham Furniss
  - Geog Staff Block Level 3, Peyman Zawar-Reza.
  - Geog/Psyc Lab Block Level 3, Marney Brosnan.
  - Geog/Psyc Lab Block Level 1, Justin Harrison.
- Emergency exits and fire fighting equipment are located throughout the buildings.

- Fire fighting equipment should only be used if you are trained in its use and it is safe to do so.

### **Amenities:**

- Toilets are off the stair well on Levels 5 and 3 (Male) and Level 4 (Female).
- Drinking water is available in tea rooms on Levels 4 and 3.

### **Contacts:**

- UC Security for emergencies ext 6111
- Geog Safety Officer, Building & General safety, John Thyne ext 7953.
- Field & Laboratory safety: Justin Harrison ext 7938, or Nick Key ext 6939.

### **First Aid:**

A number of staff have first aid training – call for help if you need them, or something from a first aid kit.

### **Hazard Registers:**

- Back of Contractor Induction & Register folder.
- Geog Staff Block: Level 1 Geography Safety Notice Board.
- Geog/Psyc Lab Block: Level 1 Physical Lab and Workshop.

### **Restricted Access:**

- Geog Staff Block: Level 6 Server Room, and Levels 7 & 8 Roof Top
- Geog/Psyc Lab Block: L1 Physical Lab, Workshop, Store rooms, & Garage.

See the floor plans for the location of the nearest exits and equipment to your work area.